Linwood Public Library Board of Trustees

February 18, 2021

This meeting is in compliance with the Open Public Meetings Law

President Lynn Tracey called the meeting to order at 4:45pm

In Attendance:Library Board Members: Lynn Tracey, Pam Family, Claudia Goldberg, Adrien Levinson, Mayor Darren Matik, Kathleen Novasack, and School Superintendent Brian Pruitt
Also attending: Maria Moss, June Byrnes

Minutes: Kathleen made a motion to approve the minutes from the January 21, 2021 board meeting. Darren seconded the motion and all were in favor. "See attached"

President's Report: The Bylaws committee met and Leigh Ann Napoli attended the meeting. Nothing has been approved yet and the committee will be meeting again.
The media/makerspace room is under construction. Public works ripped out closets, walls,etc. Maria, Ariel, and Frank Pileiro from the Linwood Schools all have been involved with this. They are looking at furniture, flooring,a 3D printer,etc.
Darren said the elevator people were here and promised a quote by tomorrow or next week.
Lynn will be forming several Library committees and asked if anyone is interested in being a committee member to let her or Maria know.There cannot be more than three board members on a committee.

Treasurer's Report: Adrien made a motion that we pass the balance sheet. Brian seconded it. All were in favor (see attached).
Darren made a motion to pass the Bill List, Brian seconded it. Pam noted that the gas bill is high. Darren suggested we might talk to the gas company about wifi control of the thermostat. All were in favor of the motion (see attached).

Resolution 6-2021, the December 2020 bill for repair of the elevator. Kathleen made a motion and Claudia seconded it. All were in favor(see attached).

Director's Report: Maria reported that the circulation was down to 1708. We have 9 new patrons. This Saturday we will be open for the first time on a Saturday since the Covid lockdown. The hours will be 10 to 4pm. The staff will be wiping down computers and allowing 30 minute sessions.

Zoom is being used at the library for meetings and book clubs, and yoga. Ariel uses facebook for storytime. We are getting instagram activity and posts on Linwood Live.
Maria is working on the NJ State Library Report which is due March 15, 2021. She has to inform them of things like how many ebooks are being used, how many people are using the meeting rooms, etc. We must comply or we could lose state aid.
Maria needs ideas for outdoor children's programs for the summer. We still have funds from last summer available for programs. (see attached)

Old Business: Pam is concerned about getting handicapped doors installed. Darren said the city is looking into it.
We can obtain email reviews of our grant application which may help to rewrite the grant. There is no deadline for this yet.

New Business:
June said the website needs to be updated with new Library board officers.
June suggested that we look into moving the children's Library downstairs and the non-fiction books upstairs. Extra staff would be needed. We discussed the safety of one person being alone downstairs. Lynn said if we used volunteers they would need background checks. Pam thought we would need a book check out downstairs or people will leave the building with books. Maria stated that when we redid the downstairs, the police thought that children would be more visible to staff upstairs. A committee will look into this.
Lynn said that the Friends of the Library usually sends out letters for donations and membership but they have not met since the covid lockdown. We have money that was donated for last year's programs.
The next Bylaws meeting will be on Monday, March 8th at 3:45pm
The next Board meeting will be on Thursday, March 18th at 4:30pm

The meeting was adjourned at 5:17pm

Respectfully submitted,

Pam Family

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